

**Borough of Rocky Hill  
Borough Council  
Minutes of the Regular Meeting  
April 21, 2014**

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Edward Zimmerman at 7:33 PM followed by the salute to the flag.

**NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT**

Mayor Zimmerman read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 9, 2014. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

**ROLL CALL**

Mr. Tom Bremner-present, Mr. Jeff Donahue-present, Ms. Connie Hallman-present, Ms. Julia Hasser-present, Mr. Phil Kartsonis-absent, Mr. Mark Pausch-present.

Also present: Mayor Ed Zimmerman, Clerk Rebecca Newman, Deputy Clerk Christine Witt, and Attorney Chris Corsini.

**MAYOR'S COMMENTS**

The Mayor received an application for a Fire Department volunteer. Hallman moved to approve the application of Nelson Garrimore as a volunteer fireman, Donahue seconded the motion, and motion carried on roll call vote: For: Bremner, Donahue, Hallman, Pausch

Against: None

Abstain: Hasser

The Mayor thanked Mayor Levine for inviting him to co-host the Governor's Town Hall meeting in Franklin. There will be a Rocky Hill Town Hall meeting at the Mary Jacobs Library on Wednesday, April 23, 2014 at 7 PM to discuss the Downtown Beautification project. The Mayor asked the Council for a volunteer to attend the Mayor's Roundtable also taking place on Wednesday night, and Council Member Donahue volunteered. The Flood Commission meeting is also on Wednesday night. The Mayor is attending the New Jersey Conference of Mayors next week and has been asked to moderate a panel on school funding.

**APPROVAL OF MINUTES**

Regular Meeting Minutes – April 7, 2014. Hallman moved to approve the minutes and Bremner seconded the motion. Motion carried on roll call vote.

For: Bremner, Hallman, Pausch

Against: None

Abstain: Donahue, Hasser

**PUBLIC COMMENT**

The floor was open to public comment. Hearing none, the floor was immediately closed.

**APPROVAL OF VOUCHERS**

Bill List dated April 21, 2014 was presented for approval. Pausch moved to approve all vouchers except vouchers 7994 and 8007. Motion seconded by Donahue. Motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Pausch

Against: None

Abstain: None

Donahue moved to approve voucher 7994, Hallman seconded, and motion carried on roll call vote.

For: Donahue, Hallman, Hasser, Pausch

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Against: None  
Abstain: Bremner

**DEPARTMENTAL REPORTS**

Tabled

**COMMITTEE REPORTS**

**Administration & Records** – J. Donahue. Immediate IT problems were fixed. Working on getting quotes for IT upgrade. Recommended that IT fall under Admin. & Records.

**Buildings & Grounds** – T. Bremner. Thanks to Jeff Donahue for cutting up branches on playground before Egg Hunt. Spoke to Bill Tanner about scheduling County workers on May 10<sup>th</sup> or 18<sup>th</sup>. Run off from the parking lot has affected the re-growth of grass in the field adjacent to the Borough Hall parking lot, and more grass seed is needed. Donahue moved to approve the purchase of grass seed not to exceed \$100, Hasser seconded the motion, and motion carried roll call vote:

For: Bremner, Donahue, Hallman, Hasser, Pausch

Against: None

Abstain: None

The contract with HMR has been signed, and they are working on construction documents. The goal is to have the work done by the end of the summer. Installed new cover on light switch in courtroom.

**Finance & Insurance** – M. Pausch. No report.

**Public Safety & Emergency Services** – P. Kartsonis. Report via email. The Constable flyers have been put up across town and should be put on the website. The next OEM meeting and drill will be May 17<sup>th</sup> at 8:30 PM. Traffic continues to be monitored downtown with no recommended actions at this time. Nixle Connect signups are up to 185 with a test message planned for the end of April.

**Streets & Roads** – C. Hallman. Potholes have been filled and tree branch removed from Princeton Ave. Pedestrian crossing sign at Rt. 518 and Merritt Lane that was damaged in accident will be replaced. Broken signs have been fixed and new Green Acres signs installed. The gully on Merritt Lane will be filled and seeded by the County.

**Water, Sewer & Environmental Protection** – J. Hasser. No report.

**Council Representative to Planning Board** – C. Hallman. The application for 25 Washington St. was withdrawn before the April meeting. The Planning Board received an estimate for codifying the DRO at just under \$10,000.

**Council Liaison to Recreation Committee** – C. Hallman. The Community Group has agreed to help with Founder's Day. The July Fourth celebration will be on Saturday, July 5<sup>th</sup>. The Mayor suggested setting up a new resident mentor program. Donahue asked about the annual tennis camp.

**Council Representative to Board of Health** – M. Pausch. 55 animals were vaccinated at the rabies clinic. The dog and cat survey will begin May 17<sup>th</sup>.

**Zoning Official's Report** – No report.

**Grants Committee** – T. Bremner. The application to the Somerset County Cultural Heritage Committee for the next phase of Borough Hall restoration is due at the end of April. Bremner received permission from the Council to submit the grant application.

**SPECIAL BUSINESS**

**Discussion of Memorial Day Planning**

The Memorial Day commemoration will be on May 26<sup>th</sup> at 10 AM in Panicaro Park.

**Resolution 2014-42: Authorizing a Temporary Budget Appropriation Extension**

Hasser moved to approve the resolution. Hallman seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Pausch

Against: None

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Abstain: None

**Resolution 2014-: Accepting a Proposal from FTP Digital Recording Solutions for the Replacement of the Recording Equipment**

Tabled

**Resolution 2014-43: Authorizing Castoro to Make an Emergency Repair to the Water Main on Toth Lane**  
Pausch moved to approve the repair of the Toth Lane water main by Castoro & Company for \$8,900, Donahue, seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Pausch

Against: None

Abstain: None

**Resolution 2014-44: Authorizing CRD to Remediate the Mold at Borough Hall Caused by the Leaking Roof**

Donahue moved to approve the remediation of mold in Borough Hall by CRD for \$4,000, Pausch, seconded the motion, and motion carried on roll call vote.

For: Bremner, Donahue, Hallman, Hasser, Pausch

Against: None

Abstain: None

**Resolution 2014-: Authorizing Tamara Lee, the Borough Planner, to Inspect the Playground Located at the Borough Hall and Make Recommendations**

Tabled

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**COMMUNICATIONS:**

Communications as listed, were distributed, disseminated and filed accordingly.

**PUBLIC COMMENT**

Cliff Moore, Skillman Ave., asked if there would be a sewer rate increase based on Montgomery's rate increase.

Raymond Whitlock, 94 Crescent Ave., suggested that the Council consider offering to purchase the property at 25 Washington St. that is zoned "Village Office," and adding it to Van Horne Park.

**ADJOURNMENT**

Motion was made by Bremner with a second by Hallman to adjourn the meeting at 8:37 PM. Motion carried on voice vote.

Respectfully submitted:  
Christine Witt  
Deputy Borough

# APRIL 21, 2014 **List of Bills - (0110101001) CASH CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total
7990	12 - ARC OF SOMERSET COUNTY	PO 4799 Borough Hall cleaning March 2014	200.00	200.00
7991	539 - Couch Insurance	PO 4805 Workers Compensation Policy WC79917	5,862.00	
		PO 4807 Commercial Package Policy Insurance	3,398.00	9,260.00
7992	104 - Cindy J. Hooven	PO 4812 Court office supplies	281.95	281.95
7993	149 - MASTROIANNI LANDSCAPING INC	PO 4788 Snow removal	10,995.23	10,995.23
7994	360 - MCNEIL & COMPANY INC	PO 4804 First Ad Rescue Squad Commercial Po	2,876.36	2,876.36
7995	163 - MONTGOMERY TOWNSHIP	PO 4810 Trees for Van Horne Park per Shade	2,236.50	2,236.50
7996	171 - MUNICIPAL RECORD SERVICE	PO 4811 Special Complaints	385.00	385.00
7997	210 - PSE&G	PO 4794 Panicaro Park electric	6.05	6.05
7998	210 - PSE&G	PO 4795 Crescent Point Park electric	5.99	5.99
7999	210 - PSE&G	PO 4796 Municipal Building electric	629.75	629.75
8000	319 - RARITAN VALLEY DISPOSAL INC	PO 4803 Garbage collection	3,808.49	3,808.49
8001	247 - SOMERSET COUNTY TREASURER	PO 4808 County Household Recycling Q1 2014	1,747.01	1,747.01
8002	247 - SOMERSET COUNTY TREASURER	PO 4816 Board of Health County fees	1,013.58	1,013.58
8003	259 - NEW JERSEY STATE TREASURER	PO 4806 Marriage license fees Q1 2014	100.00	100.00
8004	260 - STATE WIDE WORKERS COMPENSATION FUN	PO 4809 umbreaalla coverage 2014	3,860.44	3,860.44
8005	289 - VERIZON	PO 4813 Borough Hall phone	248.19	248.19
8006	289 - VERIZON	PO 4814 EMS phone	81.32	81.32
8007	387 - W. B. MASON CO.	PO 4802 Office supplies	636.94	636.94
8008	293 - ROCKY HILL WATER & SEWER DEPARTMENT	PO 4800 Hydrants Q1 2014	700.00	700.00
8009	293 - ROCKY HILL WATER & SEWER DEPARTMENT	PO 4801 Municipal building water Q1 2014	90.00	90.00
TOTAL				39,162.80

## **List of Bills - (0810101001) CASH UTILITY OPERATING**

Check#	Vendor	Description	Payment	Check Total
6887	380 - HANS OLSEN	PO 4791 Water dept. maintenance	185.00	185.00
6888	204 - PITNEY BOWES	PO 4817 Postage machine rental	29.00	29.00
6889	210 - PSE&G	PO 4793 Water Dept. electric	1,818.48	1,818.48
6890	316 - STATE OF NEW JERSEY PWT	PO 4818 State water tax Q1 2014	48.72	48.72
6891	311 - TIM LESKO	PO 4792 Water Dept. maintenance	245.00	245.00
6892	289 - VERIZON	PO 4815 Water Dept. phone	28.10	28.10
TOTAL				2,354.30

## **List of Bills - (1926005) INTERFUND - DUE CURRENT TRUST OTHER**

Check#	Vendor	Description	Payment	Check Total
7988	550 - KENNETH BERGER	PO 4797 Escrow balance refund	135.68	135.68
7989	551 - WILLIAM MARTIN	PO 4798 Escrow balance refund	1,192.80	1,192.80
TOTAL				1,328.48

**RESOLUTION 2014-42**

**ROCKY HILL BOROUGH  
SOMERSET COUNTY  
RESOLUTION OF THE BOROUGH OF ROCKY HILL,  
COUNTY OF SOMERSET, NEW JERSEY, SETTING THE  
2014 TEMPORARY BUDGET**

**WHEREAS**, Section 40A-4-19 provides that temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of adoption of the budget; and,

**WHEREAS**, a temporary budget was adopted on January 6<sup>th</sup>, 2014, and

**WHEREAS**, the 2014 has not yet been adopted and the Borough has financial obligations to met, and

**WHEREAS**, an emergency appropriation is permitted to extend the temporary budget until the full 2014 budget is adopted

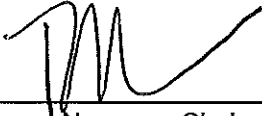
**NOW, THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, at a meeting held April 21<sup>st</sup>, 2014 that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer after adoption.

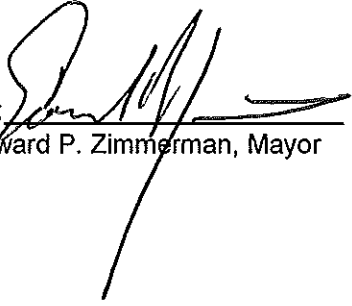
**CURRENT FUND**

GENERAL ADMINISTRATION - OTHER EXPENSE	3,000.00
MAYOR AND COUNCIL - OTHER EXPENSE	500.00
MUNICIPAL CLERK - SALARY AND WAGES	3,000.00
MUNICIPAL CLERK - OTHER EXPENSE	250.00
FINANCIAL ADMINI- SALARY AND WAGES	2,200.00
TAX COLLECTION - SALARY AND WAGE	1,500.00
TAX ASSESSMENT - SALARY AND WAGES	500.00
TAX ASSESSMENT - OTHER EXPENSE	250.00
LEGAL SERVICES - OTHER EXPENSE	2,500.00
SURETY BONDS- OTHER EXPENSE	3,300.00
ENGINEERING SERVICES - OTHER EXPENSE	2,000.00

PLANNING BOARD - SALARY AND WAGES	1,200.00
PLANNING BOARD - OTHER EXPENSE	8,875.00
COAH -SALARY AND WAGES	300.00
COAH - OTHER EXPENSE	50.00
POLICE- SALARIES AND WAGES	3,000.00
POLICE- OTHER EXPENSES	1,575.00
LIABILITY INSURANCE - OTHER EXPENSE	20,000.00
WORKER S COMPENSATION INS. - OTHER EXPEN	15,000.00
EMERGENCY MANAGEMENT - OTHER EXPENSE	250.00
FIRE PREVENTION BUREAU - SALARY AND WAGE	4,000.00
MUNICIPAL PROSECUTOR - SALARY & WAGES	300.00
STREETS AND ROAD- OTHER EXPENSES	17,000.00
GARBAGE AND TRASH-OTHER EXPENSE	3,000.00
BUILDINGS AND GROUNDS - OTHER EXPENSE	15,000.00
BOARD OF HEALTH- SALARIES AND WAGES	200.00
ELECTRICITY - OTHER EXPENSE	2,000.00
STREET LIGHTING - OTHER EXPENSE	1,000.00
TELEPHONE - OTHER EXPENSE	700.00
PERS	9,924.00
WATER & SEWER - OTHER EXPENSE	1,000.00
SOCIAL SECURITY - OTHER EXPENSE	2,500.00
MUNICIPAL COURT - SALARY AND WAGES	2,500.00
Shade Tree Committee-Other Expenses	2,000.00
SOUTH BD BROOK- OTHER EXPENSES	12,600.00
 Total	 142,974.00

ATTEST:

BY:   
Rebecca Newman, Clerk

BY:   
Edward P. Zimmerman, Mayor

CERTIFICATION

I Rebecca Newman, Clerk of the Borough of Rocky Hill, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on April 21, 2014.

\_\_\_\_\_  
Rebecca Newman, Clerk

BOROUGH OF ROCKY HILL  
COUNTY OF SOMERSET

RESOLUTION 2014-43

WHEREAS, a leak exists in the water main located on Toth Lane; and

WHEREAS, the water is rising to the surface and breaking ground resulting in an emergent situation; and

WHEREAS, the Borough Engineer solicited base quotes to repair this water main; and

WHEREAS, the scope of the base bid is to replace a 6" water main with a 5' piece of ductile iron pipe (DIP) with two couplings, excavation, backfill, asphalt base, asphalt top, seed and hay disturbed areas; and

WHEREAS, the following base quotes were received as follows:

Castoro & Co	\$8,900.00
Penn-Bower Inc	\$9,800.00

; and

WHEREAS, the quote that is most advantageous to the Borough is from Castoro & Company in the amount of \$8,900.00; and

WHEREAS, the scope of this project is to fix an estimated portion of the water main; once the main is excavated, if other areas need to be replaced, or further excavation is necessary, the Borough Engineer may authorize the contractor to expand the original scope.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Rocky Hill

Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough Council authorizes Castoro to repair the water main break located on Toth Lane for a base price of \$8,900. 00.
2. That the Borough Engineer may authorize the contractor to expand the scope of the project as necessary.
3. Availability of funds for the award of said contract from the Borough of Rocky Hill budget have been certified by the Chief Financial Officer.



4. This Resolution shall take effect immediately.

ATTEST:

By: \_\_\_\_\_

Rebecca P. Newman  
Borough Clerk

By: \_\_\_\_\_

Edward P. Zimmerman, Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby  
certify that funds for this contract are available from: \_\_\_\_\_.

\_\_\_\_\_  
Joseph P. Monzo, Chief Financial Officer

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify  
the foregoing to be a true and correct copy of a Resolution adopted by the Borough  
Council on April 21, 2014.

\_\_\_\_\_  
Rebecca P. Newman  
Borough Clerk

BOROUGH OF ROCKY HILL  
COUNTY OF SOMERSET

RESOLUTION 2014-44

WHEREAS, the roof on the Borough Hall was leaking; and

WHEREAS, the water penetrated the sheetrock and mold grew; and

WHEREAS, the Borough Engineer solicited quotes to remediate the mold; and

WHEREAS, the scope of this quote is to set up a containment area with negative air pressure, remove all contamination, all affected drywall and insulation to be removed, and replaced with new insulation, new sheetrock and spackled; and

WHEREAS, the following quotes were received as follows:

CRD	\$4,000.00
GSE	\$6,870.00

; and

WHEREAS, the quote that is most advantageous to the Borough is from CRD in the amount of \$4,000.00; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Rocky Hill

Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough Council authorizes CRD to repair the mold in the Borough Hall for a price of \$4,000.00.
2. Availability of funds for the award of said contract from the Borough of Rocky Hill budget have been certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST

By: \_\_\_\_\_

Rebecca P. Newman  
Borough Clerk

By: \_\_\_\_\_

Edward P. Zimmerman, Mayor

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from:\_\_\_\_\_.

\_\_\_\_\_  
Joseph P. Monzo, Chief Financial Officer

**CERTIFICATION**

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on April 21, 2014.

\_\_\_\_\_  
Rebecca P. Newman  
Borough Clerk